



COUNTY OFFICIALS LEADERSHIP INSTITUTE

State Agency Update; A County's Role

BOARD OF ELECTIONS AND ALCOHOL BEVERAGE CONTROL

8:30 AM – 9:00 AM REGISTRATION & CONTINENTAL BREAKFAST

9:00 AM – 9:30 AM COUNTY OFFICES ON 2018 BALLOT

- Office Qualifications
- Candidate Filing Forms
- Candidate Filing Deadlines

9:30 AM – 10:00 AM VACANCY IN OFFICES

- Notification Requirements
- Appointment/Election for unexpired terms

10:00 AM – 11:30 AM VOTER REGISTRATION

- Ordering Voter Registration Data
- Online Voter Registration
- Military & Overseas Portal
- E-poll books
- Voting Machines
- State Election Expense Reimbursement

11:30 AM – NOON LOCAL OPTION ELECTIONS

- Executive Order calling for election
- Precinct Signature Rosters

NOON – 1:00 PM LUNCH (provided)

1:00 PM – 2:00 PM Alcohol Elections and First Steps

- Basics of Local Option Elections
- Ordinances and Local Administrator Responsibilities
- All County Officials Roles & Responsibilities

2:00 PM – 3:00 PM Alcohol Licensing Process

- Primary Types
- Local and State Roles
- Three-tier System

3:00 PM – 4:00 PM Review of Legislation

- Senate Bills
- House Bills

4:00 PM – 4:30 PM WRAP-UP: QUESTION & ANSWER

Presented by:

