



# 2011 HB 55 Training Registration Form

To register, complete this form and mail, fax or e-mail to:  
Scott Martin, Director of Member Services  
400 Englewood Drive, Frankfort, KY 40601  
Phone: 800-264-5226 (502) 223-7667 Fax: (502) 234-5085  
e-mail: pamela.bollinger@kaco.org

Please type or print clearly:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

- **Registration fee:** All day workshop - \$85.00. Please make checks payable to: **KACo Leadership Institute**
- **DISCOUNTED RATE:** \$65.00 **if payment is received with registration form** at least seven (7) business days in advance of the workshop date.
- **To cancel** your registration and **receive a refund**, you must **cancel in writing via fax or e-mail** at least seven (7) business days in advance of the workshop. Otherwise, you are still responsible for the **full** registration fee.
- **NO - SHOWS:**  
 Officials who prepay for workshops and DO NOT attend forfeit registration fee.  
 Officials who R.S.V.P attendance and DO NOT show will be billed \$85.00.
- If KACo must cancel a workshop, those registered will be notified in advance, to the extent possible, and your money refunded.
- If you have an outstanding balance from prior years, you will not be permitted to register for workshops.
- **This form is confirmation of your registration.** You **will not** receive a separate confirmation.
- All workshops start at **9:00 a.m** in the time zone in which they are held.

**Signature of City Official or Preparer:** \_\_\_\_\_

**PAYMENT OPTIONS**

Payment enclosed

**Bill to:**  
 City     County     Other: \_\_\_\_\_

Visa     MasterCard     Am. Express

Acct #: \_\_\_\_\_

Exp. Date: \_\_\_\_/\_\_\_\_

\_\_\_\_\_

Cardholder Name (PRINT)

\_\_\_\_\_

Cardholder Signature

Mark (X) the workshops you will attend.

Planning & Zoning (8 hrs)

- \_\_\_ June 28 – Morehead Convention Center, Morehead
- \_\_\_ July 21 – KACo Office, Frankfort
- \_\_\_ August 2 – KY Dam Village, Gilbertsville
- \_\_\_ September 15 – Cumberland Valley ADD, London
- \_\_\_ October 4 – Cave City Convention Center, Cave City