



2012 Leadership Institute

To register, complete this form and mail, fax or e-mail to:
Department of Member Services
400 Englewood Drive, Frankfort, KY 40601
Phone: 800-264-5226 (502) 223-7667 Fax: (502) 234-5085
e-mail: pamelabollinger@kaco.org

Please type or print clearly:

Name: _____ County: _____ Title: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

- **Registration fee:** All day workshop - \$85.00 / Night workshop - \$35.00. Please make checks payable to: **KACO Leadership Institute**
- **DISCOUNTED RATE (night workshop not included):** \$65.00 if payment is received with registration form at least seven (7) business days in advance of the workshop date. (you may also pay onsite)
- **To cancel your registration and receive a refund, you must cancel in writing via fax or e-mail** at least seven (7) business days in advance of the workshop. Otherwise, you are still responsible for the full registration fee.
- **NO-SHOWS:**
Officials who prepay for workshops and DO NOT attend forfeit registration fee.
Officials who R.S.V.P attendance and DO NOT show will be billed \$85.00.
- If KACO must cancel a workshop, those registered will be notified in advance, to the extent possible, and your money refunded.
- If you have an outstanding balance from prior years, you will not be permitted to register for workshops.
- **This form is confirmation of your registration.** You will not receive a separate confirmation.
- All workshops are scheduled in the time zone in which they are held: **FULL-DAY:** 9:00 a.m. **NIGHT:** 6:00 p.m.

Signature of County Official or Preparer: _____

Mark (X) the workshops you will attend. All workshops have been approved for all county officials so you may attend all six classes for a total of 37.5 training credit hours.

Kentucky Planning & Zoning for Counties (8.0)

- ____ May 9 – Cave City Convention Center, Cave City
- ____ June 7 – Morehead Convention Center, Morehead
- ____ July 19 – KACO Offices, Frankfort
- ____ August 22 – KY Dam Village State Park, Gilbertsville
- ____ September 12 – Cumberland Valley ADD, London

NIGHT* KY Dept. of Labor – Wage & Hour Laws (3.0) NIGHT

- ____ May 8 – Cave City Convention Center, Cave City
- ____ June 12 – KY Dam Village State Park, Gilbertsville
- ____ July 24 – Cumberland Valley ADD, London
- ____ August 8 – Morehead Convention Center, Morehead
- ____ September 4 – KACO Offices, Frankfort

Negotiating Solutions & Resolutions in County Government (6.5)

- ____ May 3 – KACO Offices, Frankfort
- ____ June 13 – KY Dam Village State Park, Gilbertsville
- ____ July 10 – Morehead Convention Center, Morehead
- ____ September 20 – Cave City Convention Center, Cave City
- ____ October 9 – Cumberland Valley ADD, London

Risk Management/Claims Management Loss Control for Counties (7.0)

- ____ May 1 – Cumberland Valley ADD, London
- ____ June 5 – Cave City Convention Center, Cave City
- ____ August 9 – Morehead Convention Center, Morehead
- ____ September 27 – KY Dam Village State Park, Gilbertsville
- ____ October 9 – KACO Offices, Frankfort

Open Records/Open Meetings Laws & Programs for Counties (6.5)

- ____ May 15 – Morehead Convention Center, Morehead
- ____ June 21 – KACO Offices, Frankfort
- ____ July 25 – Cumberland Valley ADD, London
- ____ August 30 – Cave City Convention Center, Cave City
- ____ October 18 – KY Dam Village State Park, Gilbertsville

Health Insurance 202 - Issues for Counties (6.5)

- ____ May 24 – KY Dam Village State Park, Gilbertsville
- ____ July 31 – Cave City Convention Center, Cave City
- ____ August 28 – Cumberland Valley ADD, London
- ____ September 5 – KACO Offices, Frankfort
- ____ October 2 – Morehead Convention Center, Morehead

PAYMENT OPTIONS

Payment enclosed

Bill to:
 Fiscal Court Other: _____

Visa MasterCard Am. Express

Acct #:

Exp. Date: ____ / ____ / ____

Cardholder Name (PRINT) _____

Cardholder Signature _____